



Position Announcement Controller

The non-profit Center for Community Self-Help and its financing affiliates, Self-Help Credit Union and Self-Help Ventures Fund and subsidiaries, comprise one of the nation's leading community development financial institutions. We operate from regional offices in Asheville, Charlotte, Durham, Fayetteville, Greensboro, Greenville, Wilmington, Washington, DC and Oakland, CA. In addition, we have merged with four full-service credit unions in Laurinburg, Wilson and Wilmington, NC that provide consumer products not available through Self-Help's traditional branches. The Center for Responsible Lending, a Self-Help affiliate, was created to protect homeownership and family wealth by working to eliminate predatory lending and other abusive financial practices. This position is based in our Durham, NC headquarters.

Responsibilities:

Direct the accounting affairs of the organization and supervise the production of financial statements.

Duties include:

- Ensure that all monthly financial statements are prepared on a timely and accurate basis for all Self-Help entities, including five primary corporations and 30 subsidiaries.
- Supervise accounting staff.
- Update, develop and maintain accounting practices and policies, and financial controls.
- Serve as lead contact with outside auditors and accountants in the preparation of annual financial statements, with supporting schedules and tax filings.
- Work with Chief Financial Officer, other senior management, financial management and accounting staff to ensure that financial practices are up to date and relevant. Perform other tasks as designated by CFO.

Qualifications:

The ideal candidate will have a CPA and a minimum of 5 years of accounting experience, preferably in a financial institution, in either a senior level or in progressively senior positions. Personnel management, financial management and/or an advanced degree in a relevant field, such as a MAC or MBA, are a plus.

The candidate needs to have excellent accounting and organizational skills, and strong spreadsheet skills. The candidate should be a well-organized self-starter with strong communications skills. Teamwork and sensitivity to issues of low-wealth borrowers and a desire to work in a racially and socially diverse organization are essential Self-Help values.

Contact: hiringmanager@self-help.org. Reference: Controller.

Self-Help is an equal opportunity employer. Women and people of color are encouraged to apply.